

Provost's Faculty Fellow for Scholarship and Research

Overview of the Position

The Provost's Faculty Fellow for Scholarship and Research will craft and implement a vision for supporting faculty research and scholarship at Simmons University as part of a strategic visioning team. The Fellow will help Simmons enact that vision by aligning work with priorities identified through the strategic plan, listening to and advocating for faculty needs in partnership with the Provost's office and key stakeholders across campus, seeking external resources to support faculty scholarship as needed, and designing and implementing professional development programs and services for faculty related to research and scholarship, across career stages and position types.

This position will be housed operationally within the Center for Faculty Excellence (CFE) with a dotted-line relationship and direct, ongoing collaboration with the Provost's office. The Fellow will remain organizationally within their academic department and will maintain existing reporting lines; the Executive Director of the Center for Faculty Excellence will be responsible for oversight of the work in the Fellow role. The Fellow will operate as part of the CFE team, including contributing to the expansion of CFE's mission to include broader faculty support, including rebranding, long-term strategic planning, and grant writing. This is a two-year appointment with the option to apply for additional terms. The Fellow will receive one course release per semester to support this work, as well as a \$6,000 stipend for work during the summer months.

Qualifications

The Provost's Faculty Fellow is a leadership position designed for an experienced, tenured, full-time faculty member at Simmons University. The ideal candidate will:

- Bring a vision for supporting scholarship at Simmons and the overall expertise and skills needed to enact that vision
- Be an accomplished researcher in their field
- Have experience with and dedication to supporting peers in their professional development
- Be adept with project management, facilitation, and evaluation
- Have expertise in a variety of research methodologies and/or scholarship productivity

Responsibilities

- Craft and implement a vision, aligned with strategic priorities, for supporting faculty scholarship as part of a strategic team
- Design and implement professional development programs and services for faculty related to research and scholarship, across career stages and position types
- Leverage programming to build an active, interdisciplinary research community
- Collaborate directly with the Provost's office, CFE, and key stakeholders across campus
- Recommend structural changes for University-wide faculty research support (such as course releases, funding structures, or RA support)
- Seek external resources to support faculty scholarship as needed

- Design and implement an evaluation process for programs and services offered
- Collaborate with the Provost's office to plan and implement ways to recognize faculty's scholarly achievements
- Recruit and supervise a graduate student (20 hours/week) to support this work.

Possible Programs and Services

While the Fellow will collaborate with the Provost's office and CFE to prioritize and create programming for FY22 and beyond, the following are some of the more frequent requests identified through the spring 2021 needs assessment process.

- 1:1 research support for faculty (such as help with formulating a research plan)
- Dialogue-based workshops, internal sharing of research, and external speakers
- Structured interdisciplinary writing groups, learning communities, and retreats
- Productivity workshops and resources
- Programming on the Scholarship of Teaching and Learning
- Training on mentoring students in a research context
- Statistical/research methods consultations and resources

Tentative start date: July 1 - September 1, 2021